

FLEXIBLE WORK REVIEW ASSESSMENT

Employee:

Supervisor:

Date:

	Strongly Agree	Agree	Disagree	Strongly Disagree	Notes/Comments
Communication with coworkers and supervisor has been effective.					
Customer services had been effective.					
Other employees have not been adversely affected.					
Work assignments have been completed successfully.					
Safety and security of employee and company equipment has been maintained.					
Any concerns and problems have been resolved in a timely manner.					
The arrangement has been beneficial for our workplace.					

Questions to Consider

1. What has been going well?
2. Is anything not going as well as expected?
3. Would additional training be beneficial?
4. Is any additional equipment needed?
5. Has all technology/internet performed as expected?
6. Are there additional benefits to the department / business functions?
7. Do any remedial actions need to be taken to address unmet expectations?